

# IMPORTANT INFORMATION

You have rented one or more textbooks from the Ridgewater Bookstore.

**It is your responsibility to get the rental books back to the Bookstore by the stated deadline listed below.**

## OPTIONS FOR RETURN:

On campus:

- Return them during finals weeks at the rental return and buy back window. Returns deadline is Friday, May 14.
- If the Bookstore is closed due to COVID, drop them in the rental returns box inside the Student Services building.

Off campus: SHIP THEM BACK TO US

- Rental books are due back by the last day of the semester which is Friday, May 14. If you are shipping the books to us, they must be received at the Bookstore by Tuesday, May 18<sup>th</sup> at the latest.
- Books not returned on time will incur late fees.
- Put the rental books in a box (you can use this one!). Tape it up.
- Include your name and student (tech) ID number in the box.
- Tear off the bottom of this sheet and attach it to the outside of the box.
- Add your return address.
- Take it to your local US Post Office to ship it back to the Bookstore.
- Students are responsible for paying the return shipping fee.

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RIDGEWATER COLLEGE  
BOOKSTORE: RENTAL RETURNS  
2101 15<sup>TH</sup> AVE NW  
WILLMAR MN 56201